

Christ the King Lutheran Church

# Council Meeting Minutes

## 11/10/19

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### ATTENDEES

Fred Walls, Robin Honish, Ellen Smith, Kathy Wiskow, Neil Traxel, Becki Hill, Pastor Kelly

### AGENDA

#### Opening Prayer

#### Approve Agenda

- Kathy Wiskow moves to approve the agenda. Neil Traxel seconds the motion. All in favor; none opposed. Motion passes.

#### Approve Minutes

- Typo pointed out and corrected to be re-distributed. Neil Traxel moves to approve the corrected minutes. Kathy Wiskow seconds the motion. All in favor. None opposed. Motion passes.

#### Treasurer's Report

- Memorial monies received have not been transferred yet.
- Kathy has a question about budget in regards to memorial & mission investments. The money spent on new chairs came from the Rathsack Memorial fund and Fern covered the remaining balance for the chairs.
- The Mans memorial is still undesignated at this time. Kathy Wiskow moves that the memorial monies received recently be applied towards the new roof. Neil Traxel seconds the motion. All in favor. None opposed. Motion passes.
- An adjustment was made on the third page of the Treasurer's report for \$5,000 from Pastor Kelly's hours were moved to youth programs (regarding our agreement that Pastor Kelly serves as advisor for Lighthouse Youth Ministry).
- Kathy reminds us that we need to think about budget for 2020 - tabled for next meeting.
- Kathy will prepare the 2020 budget and will need estimates for south side flooring & west hallway. Neil Traxel moves to accept the Treasurer's Report. Robin Honish seconds the motion. All in favor; none opposed. Motion passes.

## **Pastor's Report**

- No report

## **Pastoral Partner - Living Hope**

- Christmas Eve Services will be as follows:
  - 2:00 p.m. and 6:30 p.m. at Christ the King
  - 4:00 p.m. and 9:00 p.m. at Living Hope.

## **Mission Partner - Redeemer Lutheran**

- A reminder that Redeemer will not be hosting a Taste of Thanksgiving event this year. Instead, CTK members are invited to join them on Sunday, December 1st (Sunday after Thanksgiving) at noon for Lefse and to watch the Packer game.

## **Facility Partner - Prime Horizon**

- No report

## **Planning Calendar**

- Children's Christmas skit will be held on Sunday, December 22nd during service. Practice will be on the previous Sunday (12/15)
- Epiphany Service will be held on Sunday, January 5th. Dinner at 5:00 p.m. with service to follow at 6.
- Annual Congregational Meeting will be held on Sunday, January 19th at 10:30 a.m.

## **Old Business**

- Call process - Profile documents will need to be completed by the church and a separate one by Pastor Kelly.
  - Some people have stepped forward to be a part of the call process.
  - There will be an article in the Sower.
  - Council is anticipating an indefinite call, or we can request 3 another 3-yr term.
  - A report will be completed & put out late winter/early spring.
- Roof work - has been tabled until next spring because of bad weather.
  - Shingles supply has been reserved at the supplier's by Neuens Lumber; however, the supplier does not want to hold them for us. Neuens will try to make room to store them as long as we pay for the shingles.
- South Entry Floor - Ellen Smith is still working on this and is just concentrating on south entry floor and back hallway for now.
  - Discussion held on whether material of choice is feasible for this area, especially since committee members do not agree on what needs to go in.

- Kathy Wiskow suggested the flooring project committee bring in samples of what products are being looked at.
- Topic is being tabled for now, but the treasurer will need a line item for the 2020 budget.
- Drainage by Sanctuary Door - Jim Cox gave Fred Walls a report.
  - Jim stated he spoke with some people, but never heard back.
  - A camera guy is lined up to scope pipe in that area to see if that is a viable place to send groundwater to sewer system. Cost will be around \$400 for camera.
- Sign Committee - no update
- Volunteer Job Descriptions / Volunteer Sign-Ups - still being worked on by Jim Cox and Robin Honish.
- Review and discussion of Council Job Descriptions
  - Fred Walls is still looking into the Executive Committee in regards to Synod recommendations.
  - Secretary job description, under additional qualifications, needs to be changed to reflect “Knowledge of word processing and note-taking” and “Proficiency using a word processing platform such as Microsoft Word or Google Docs”.
- Reviewed the Leadership Team description & how this will happen.
- Butterfly Garden - no update
- Trash cans - Prime Horizon’s trash cans are being stored in the west hall storage closet. CTK’s trash cans are now stored in the shed and will go out to the curb at the east entrance to the parking lot. Question raised as to how will this work during winter? Signs will be posted on the PH cans & the closet door letting people know where CTK cans are.

## **New Business**

- Nominating Committee
  - Neil Traxel volunteered to be on the Nominating Committee.
  - Robin Honish and Kathy Wiskow are not available to be on Council next year.
  - The Nominating Committee is searching for a person to fill the Vice President and Treasurer’s positions. Interested parties can contact Neil.
- Building security.
  - The Port Washington Police Department was asked to check doors at night, as congregation members have found some doors open after everyone is gone from the building. That same evening, the church was checked and two doors were found open.
  - A list of keyholders will be provided to the police department & they will continue to do night checks.
  - HOWEVER, it is ultimately the responsibility of church members and Prime Horizon staff to double check and make sure the doors are closed when they leave for the day.

## **Committee Reports**

- Fellowship - working on Taste of Thanksgiving at CTK

- Stewardship - Pastor Kelly, Becki Hill, & Rachel Moore are working on polling the congregation on their preferred method for offering, and volunteering opportunities.

## NEXT MEETING

Sunday December 8, 2019 11:00 a.m.

## CLOSING PRAYER