

# Christ the King Lutheran Church

## Council Meeting Minutes 2/9/2020

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**Attendees:** Jim Cox, Fred Walls, Paul Hoffmann, Becki Hill; PK excused

### Opening Prayer

**Review and Approval of Agenda:** Motion by Jim to approve the agenda; second by Paul. No discussion; all in favor. Motion passes.

**Approval of Minutes from December Meeting:** Motion by Paul to approve the 12/8/19 meeting minutes; second by Jim. No discussion; all in favor. Motion passes.

**Treasurer's Report:** Motion by Becki to approve the treasurer's report; second by Paul. No discussion; all in favor. Motion passes.

**Pastor's Report:** No pastor's report

**Committee Reports:** These will no longer be presented at council meetings and will be a part of the Leadership Team meetings. The first Leadership Team meeting will be held on Tuesday, February 18th at 7:00 pm

**Planning Calendar:** Planning calendar items will be handled with the Leadership Team.

### Old Business:

1. Call process: From Paul - the team met 2/8 with their coach from Faithful Innovations there to help them. Cost of attending Faithful Innovations was donated. A meeting is scheduled with Pastor Kristen Nielsen from Synod on Tuesday 2/11 at 6:30pm. Vision Committee is working on the MET document and are about 50% done with interviews. They will be putting out information on what was done before & adding what is new. Added new members to the team: Leslie Braun, Logan Walls, Connie Hoffmann. Jenny & Britne have busy schedules, but haven't completely dropped out. The team is relying heavily on "dwelling on the Word". They are on schedule for completion of the document. Information collected will be presented to the council and then to the congregation to explain everything. They are in the process of developing a mapping exercise.
  - Discussion: Jim suggests that on the MET process the team should think of getting in front of congregation sooner to explain the process and where we are at. Get an empty form to Fred and he can post it on the church website. Discussion on how to get information to the congregation as not everyone reads email. Information is posted in the hallway and will be included on the website/emails. We waste paper if we print off multiple copies as people don't always take them. An announcement will be made during service.
2. Roof and Sanctuary door/drainage will be addressed under new business regarding Trello

### **New Business:**

1. Welcome Jim and Paul to Council!
2. Bonding process: Jim found in the church bylaws that the Treasurer is required to be bonded. He will look into this. He advised that Rachel will be doing a lot of the administrative functions of treasurer and will most likely need to be bonded as well. Jim made a motion that the church pays up to \$400 to have both Jim & Rachel bonded. 2nd by Becki. Discussion: clarifying that there is a per year fee. All approve; non opposed. Motion passes.
3. Question regarding the function of the "Sower" publication. Who is (should be) in charge of this? How many people actually read it? This issue will be brought up to the Leadership Team.
4. Leadership Team Committees: Which ones are chartered and ad hoc? Worship & Music, Evangelism and Outreach, Fellowship. Are there any others? Should there be a Special Event Committee? Fred will work on determining the chartered committees and go from there; present at Leadership Team Meeting.
5. Financial Secretary: Discussion held regarding the Financial Secretary position. Is this supposed to be a nominated position? Should they be bonded? We are currently using 2 separate platforms for online and paper giving. Shepherd's Staff, which is what we have used in the past, is older and prone to errors. Jim will reach out to Kathy Furlott to discuss the position, job duties, and transitioning to the new system.
6. Facilities Use Policy: The policy was reviewed and some wordage was updated/corrected. The application form was also updated. A motion was made by Becki to approve the Facilities Use Policy; second by Jim. Clarification requested regarding "For-Profit" use by Paul. All in favor; none opposed. Motion passes.
7. Property Management:
  - Discussion held regarding lighting issues in the parking lot. Two lights that don't come on. Unsure if the problem is due to bad bulbs or if the problem is a fuse, switch we are unaware of, or something more serious. Paul suggested looking into Private Area Lighting with WE Energies and Focus on Energy programs where we can get the lighting subsidized and possibly have lights updated for cheap/free.
  - Trello - is a project management application to track projects/events within the church, such as the roof project, flooring, and drainage issue at the north sanctuary door. There is a link on the church website ([www.ctkport.org](http://www.ctkport.org)) under "About Us". Anyone in the congregation can view the program; it is publicly readable. There is a form to fill out requesting special access. Once in the program, users can review cards that were created to keep everyone informed of what is going on. Users who have editing abilities can add updates to the cards.
  - Jim spoke with Manuel Rodriguez who is the handyman and does shoveling for Prime Horizon. He is willing to clear the remaining sidewalks for the church at a rate of \$35 per event during the week and \$50 per even on weekends. Manny is also willing to perform ad-hoc maintenance for the church as problems arise. Jim moves that we use Manny Rodriguez to clear snow/ice from sidewalks at a rate of \$35 per week/\$50 per weekend per event and ad-hoc for misc maintenance jobs in church. Paul 2nds. All in favor; none opposed. Motion passes.

8. **Worship Planning Service:** We have not had success with getting volunteers to step forward and help with regular tasks that need to be performed at the church on a regular basis. Fred recommends that we use a program called [WorshipPlanning.com](http://WorshipPlanning.com). People sign up for specific tasks and the program automatically schedules them based on their availability. There are several tiers that we can use. Jim moves that we subscribe to the deluxe version at a cost of \$25 per month; second by Paul. All in favor; none opposed. Motion passes.
9. Discussion held regarding concerns church members brought up regarding the new council structure. The new structure was voted on at the 2018 Congregational meeting in January 2019 and was recommended due to the fact that we were not getting the volunteers we needed to serve in the various committees that historically have been a part of council. Due to this, there were concerns of meeting quorum at council meetings. The new structure allows each committee to do what they need to do to keep the church operating without waiting once a month for council approval.
10. Fern Rathsack made a request during an E&O meeting that she would like to see a defibrillator in the sanctuary, as we do have a lot of older people in the congregation. She further advised she would be willing to assist with the cost. Becki suggested looking into the possibility for a grant to cover some costs.

Meeting adjourned at 12:48 p.m.