

# Christ the King Lutheran Church

## Council Meeting Minutes 3/22/20

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**Attendees via Zoom:** Fred Walls, Paul Hoffmann, Jim Cox, Becki Hill, Pastor Kelly, Rachel Moore

### Opening Prayer

**Review/Approval of Agenda** - No discussion. Paul motions to approve the agenda. Second by Jim. All in favor; none opposed. Motion passes.

**Approval of February Meeting Minutes** - Discussion: Jim requests that the line pertaining to him talking to Kathy Furlot be stricken from the minutes, as he did not volunteer to talk to her. Paul motions to approve the revised minutes. Second by Becki. All in favor; none opposed. Motion passes.

### Treasurer's Report

- Quickbooks will be ready for the end of March.
- We have not received a bill yet for P&R Cleaning from the sewer back-up.
- There are currently no overdue bills and nobody is going over their allotted committee balances.
- Paul has received his copy of memorial fund donations paperwork. The form mentions something about "recognition". What does this mean? He will try to contact Robin to get this answered.
- Bills - Jim is paying all bills. There were issues with the church credit card ordering palms. This issue has been resolved. Becki motions to approve the Treasurer's report. Second by Paul. All in favor; none opposed. Motion passes.

### Pastor's Report

- A huge thank you to CTK for being amazing.
- Thank you Fred for setting us up for success *before* this crisis. CTK was extremely prepared that many churches were not.
- Because
- e the virus situation is taking up all of Pastor Kelly's energy, she has not talked to Synod about the call process.

### Old Business

1. Call Process/Vision Team:
  - The group has completed the mission goal with targets.
  - Document sent to team members and received positive feedback. They are now ready to share this with Council.
  - The goal is to cultivate faith & grow ministry through prayer.

- Well-trained CTK team to welcome visitors.
- Several means to achieve goals: Youth Ministry, Prayer Ministry, Support Prime Horizon.

2. Treasurer/Financial Secretary/Church Secretary: There is a bylaw requirement stating the Treasurer is to be bonded. Jim talked to our insurance company and learned that the insurance policy we have with them covers the types of concerns (theft/criminal type activity) that are addressed in the bylaw. They also stated that if a person is granted permission and misuses that permission, the insurance will cover up to \$50,000. They will email information to Jim with a write-up that pertains to this.

- Jim proposes that the bylaws be reworded & not specifically state “bonded”.

3. Testing Planning Center (online giving platform) - New program allows us to grab a report for paper giving and move the information to the Planning Center so that we only use one giving platform program. Rachel is willing to transfer the information once she is given instruction on how to use it. Can Kathy generate a paper report? Pastor Kelly will contact her and get that information. Over summer we will work on downloading and syncing information from Shepherd’s Staff and move to the Planning Center.

#### **New Business -**

1. Question brought up regarding “virtual communion” during the pandemic/self-isolation. Per Bishop Erickson, they do not want people doing virtual communion.
2. COVID-19:
  - Rachel and Pastor Kelly will update the church answering machine and email signature instructing people how to contact church staff and what to do if an emergency pastoral care is required. All information will be put on our Facebook page too. Rachel will be checking voicemail & email from home daily M-Th.
  - Concerns about physically checking the mail. People mail in offerings weekly. Jim will pick up mail once a week.
  - Rachel will email Michelle from Prime Horizon once a week to check in with them. Prime Horizon advised they are willing to work with any elderly needing assistance in the area.
  - Rachel will be putting up signs on the doors of the church indicating the church's status and that we are following government regulations.
  - We need to reconsider our ad for Easter with Ozaukee Press. Rachel & Pastor Kelly will email to get our ad changed, adding that we have a live-stream and listing our website link. No brunch
  - There is no need for a fancy bulletin to be printed out. A simple document can be created and emailed out.
  - Shelter in place order: Government is not allowed to prohibit us from gathering. However, we chose to follow government regulations to keep everyone safe.

3. Modification of Holy Week:
  - Things are changing quickly. It is very unlikely that we will be able to gather for Holy Week. (Apr 5-12) Pastor Janet (Grand Ave Methodist) and Pastor Kelly are coming up with different solutions. CTK offers weekly live streaming and will continue this on Palm Sunday.
  - There will be a different order of worship, making it easy to do from home.
  - We are working with A Place To Be Spirituality Center creating at home resources for tje technology challenged.
  - Looking into combining 3 services (Palm Sunday, Maundy Thursday, and Good Friday) and burning them to a DVD to send to people who cannot connect to the live stream. A pre-recorded version will also be available via a web link. More information forthcoming.
  
4. Current idea for Easter:
  - Looking into having a drive-in movie-style church service. Move pastor & musicians to a covered area outside with technology to listen to the service on the car radio. Attendees will tie a white ribbon on the vehicle's antenna.
  - This will be held in a church parking lot. Cars can honk their horns for passing the peace.
  
5. Trello:
  - Parking lot - no update
  - Butterfly Garden - no update
  - Defibrillator - Applied for a grant through B3 in Port. Process can take up to 3 months.
  - Roof - Work can start in late April if the weather cooperates.
  - Flooring - Ellen Smith is trying to make sure we are testing the lower layer for asbestos.
  - Drainage near sanctuary door - once we have avg temps above 50° Jim will reactivate this project.

### **Closing Prayer**

**Next Meeting:** April 5th 12:30p