

Leadership Team Meeting  
9/15/20 7:00 pm

Attendees: In person - Fred Walls, Ellen Smith, Jan Nealy, Robin Honish, Mary Stevens  
Virtual - Paul Hoffmann, Becki Hill

Video & Discussion

Recap from last meeting:

- Leadership team is a group of dedicated volunteers
- We encourage communication & the need to get volunteers in
- Open to anyone in the congregation
- Meetings are a place to speak your mind
- Meetings will begin with a devotional and prayer, and end with prayer
- Minutes will be sent out & posted on the church website

Committees: Encourage at least the head of each committee to attend leadership meetings.  
Pastor and Council President will also attend meetings.

Worship & Music - assists Pastor in planning worship services & music

Evangelism and Outreach - Goal is reaching out to community

Fellowship - Social interaction amongst members and newcomers

Property Management - Maintenance and protection of property

Vision - Ad hoc team put together what the church's vision is for the future, worked temporarily as call committee

Other Ad hoc groups:

- Memorial - determines use of memorial funds given to the church
- Audit - checks over accounting books
- Nomination Committee - nominates members for council positions

Questions & Answers:

- Fellowship - who is handling?
  - Volunteer management is handled by Rachel
- What is our goal for meeting
  - Once a month
- Should committees submit a report to the meeting?
  - Each committee should send a representative to report on what is going on with them, but if no one from a committee attend, let Fred know and send a report to him.

#### Addressing Recent Projects at the Church:

- Roof work has been completed
- Drainage problem at sanctuary door has been fixed, but landscape needs to be addressed. UPDATE 9/18 - landscaping was completed 9/18 thanks to a donation from the family of a Prime Horizon client!
- Patio project - Prime Horizon received a donation to cover the cost of cement for new patio
- Flooring project - Asbestos was found to be present in old flooring below the current flooring. Asbestos scheduled to be removed 9/12. Painting will then take place before new flooring goes in. \*\*Need help with painting on 9/19 and 9/26 - contact Ellen Smith
- Back lot - is in rough shape. This has been tabled until after the winter
- AED has been installed next to the church office - anyone wanting to know how to operate the AED unit should be CPR certified and will be required to watch a training video. Please contact Paul Hoffmann [ConnieandPaul319@gmail.com](mailto:ConnieandPaul319@gmail.com) for more information.
- Lighting for the parking lot is being looked at. Several lights are not working properly.

#### Volunteer Management

- Are there things we need to solicit volunteers for?
- We do not currently have good instructions for the various volunteer positions (counter, usher, alter care, etc.)
- We need to identify where our needs are and how to get volunteers into those spots
- A counter is needed for each church every Sunday
- Greeters are needed - 1 at each church

#### Thoughts?

- Training session in the evening? This depends on the job
- Rotation schedule

#### Recruitment?

- Fred will touch base with Rachel to discern the best way to recruit volunteers
- Talk to Chris Lear at Living Hope to see if he has suggestions

#### Committee Reports:

Vision Committee: Moving forward this fall with Joint Discernment team (CTK & Living Hope working together). Chris Lear is the head. There are 5 members from each church. First meeting is scheduled for the 1st or 2nd week of October. Goal is to look at MSPs for both churches and get everything in place for the call process in the spring. MSP for each church is fairly the same. They plan to hold monthly congregational meetings to be as transparent as possible. Committee is open to anyone else that wants to join. Minutes will be posted for each congregation. "Call" process was reviewed with Leadership Team.

Worship & Music Committee: Concentrating on traditional services every 2 weeks. Every other pew will be roped off and a sprayer has been obtained to disinfect sanctuary; sprayer to be shared with Living Hope. Furnace filters will be changed out and will run fan through furnace/AC unit during service. Looking for volunteers for music.

Fellowship: No report. Coffee hour will be planned to get people meeting, with social distancing. (Trunk or Treat is scheduled for 10/18 at noon, Living Hope parking lot)

Evangelism & Outreach: Community Picnic was not as well attended as expected. Was still a great time for those there. Food and worship were good. Online visitor form has been set up. Cards will be put in the pews directing them to the website to sign in. An email will be sent directly to Pastor Kelly who will forward it on to Rachel and E&O. Has been up for one month already. No events scheduled until Christmas.

Ideas? What other things out there that we want to do?