

CTK TREASURER'S REPORT

For May 2021

Checking account balance (as of 5/1/21): \$77,736.41

Checking account balance (as of 5/28/21): \$71,578.62

Memorial fund balance (as of 5/28/21): \$29,682.38

Youth fund balance (as of 5/3/21): \$877.99 (see note below)

Mortgage balance (as of 5/24/21): \$142,653.58

(Mortgage payment \$1017.18, matures 9/23/24)

Donations (5/1/21 – 5/31/21, gross): \$2502.02 (online only, paper giving was not entered)

Notes:

- Would like Rachel to start assigning counting volunteers to services. Also, there was an issue with the counting sheet & deposit slip on May 17th where the numbers weren't added correctly and deposit slip was incorrectly filled out. I checked with Kathy but ended up entering my best guess as to what the actual deposit was.
- There was a dispute with Pastor Clare over her vacation time. She believed that taking a Sunday off to interview should not count against her vacation time. Synod advised that it should be counted as a day off. LH agreed to pay her full vacation time and we deducted 2 days' worth to help defray the cost of Pastor Jerry.
- Reminder there are online expense and donation acknowledgement forms with automations for the approval workflow. See: <https://ctkport.org/documents/>
- Gusto (payroll) has been working well. They notified us that they are discontinuing our plan and put us on the next-higher tier (additional \$20 / mo). But the price increase will not kick in until mid-2022 so we can evaluate options when we do budgeting in January.
- We received a ~\$20 refund from Wisconsin for 2020 payroll taxes.
- I noticed the debit card PWSB gave me is taking funds from Youth account instead of general account. I initiated a transfer for the amount of the charges back & have contacted PWSB to see if they can fix the debit card.

Respectfully submitted,

Fred Walls